

Board of Selectmen (Special) Meeting

January 5, 2017 at 6:30pm

Town Hall Meeting Room

Present: First Selectman Nina Daniel, Selectman Dennis Tracey, Selectman Chris Spaulding, Town Administrator Tom Landry, Administrative Assistant Randi Derene, Weston Residents

This meeting was videotaped and recorded. The tapes are available in the Selectmen's office. The meetings are available for viewing online via the Town's website.

Ms. Daniel called the meeting to order at: 6:30pm

- 1- **Pledge of Allegiance** – led by Marty Berger
- 2- **Tom Landry Proclamation** – Mr. Landry is retiring after 15 years as our Town Administrator. A proclamation was presented and Mr. Landry spoke, thanking the community for wonderful 15 years.
- 3- **Discussion/decision regarding Lachat Town Farm request for Community Grant funds.** Ellen McCormick and Carol Baldwin. Ms. Daniel first explained that there is only \$5400 left in the community grants fund – having already given funds to Homes with Hope and First Night Westport/Weston. Ms. McCormick and Ms. Baldwin reviewed the items they would like to accomplish over the next two years. The most immediate need is the electric work for the machine shop and the greenhouse. Mr. Spaulding moved to allocate \$3,000 from the Community Grant Fund in response to the Lachat Town Farm request for the purpose for contracting an electric hookup for the greenhouse and machine shop. Mr. Tracey seconded. Motion carried.
- 4- **Discussion/decision to authorize the extension of the Town's contract with City Carting for 3 years.** Mr. Tracey moved to authorize the extension of the Town's contract with City Carting for an additional 3 years on the terms set forth on Tom Landry's memo. Mr. Spaulding seconded. Motion carried.
- 5- **Discussion/decision regarding "thewestonway.com" website press release expense.** Bill Douglass and Barbara Reynolds represented the Marketing and Communication Committee. This website will be a tool for potential buyers and realtors to use and could possibly use for advertising in the future to cover some expenses. It was also agreed that the Board of Selectmen would be provided with metrics surrounding the campaign when available. Mr. Spaulding moved to allocate \$729.00 from the General

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Fund to cover the expense of "thewestonway.com" website press release as per the request by the Strategic Planning Committee. Mr. Tracey seconded. Motion carried.

6- **Property Tax Refunds:**

Honda Lease Trust	\$117.30
Nissan Infiniti	\$633.56
<u>Hyundai Lease Titling</u>	<u>\$190.45</u>
Total:	\$941.31

Mr. Tracey moved to approve Property Tax Refunds as listed on the January 5th BOS Agenda for the total amount of \$941.31. Mr. Spaulding seconded. Motion carried.

7- **First Selectman Updates:**

- a. **Police Department:** Semifinal plans for a schematic were submitted by Brian Humes. They are in process of reviewing them. The BOS hopes to unveil the plan in March to get the public approval. There was also a discussion on the process of getting the Board of Finance approval. Steve Ezzes, BOF Chairman, also recommended looking closely at the capital requests in light of the cuts being made by the state. Town finances were discussed.
- b. **Town Administrator Transition Plan:** Jonathan Luiz will be starting next Monday, January 9th. A plan is being formalized where Tom Landry has agreed to make himself available for a certain amount of hours for a period of two months to help Jonathan through the transition.
- c. **Norfield Tree:** The major leader has been taken down. Additional issues will be resolved including signs, reflectors etc.
- d. **Legal Review Process:** Periodically Town Council is reviewed – a total of 5 law firms were brought in for interviews. There was a unanimous vote by the Legal Review Committee to continue with Cohen and Wolf.

8- **Executive Session:** Town Hall Union Contract

Mr. Spaulding moved to enter into Executive Session to discuss the Town Hall Union Contract. Mr. Tracey seconded. Motion carried

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Public Session was re-entered at 7:55pm

- 9- **Discussion/decision to approve the Town Hall Union Contract dated December 31, 2016.** Mr Tracey made a motion to approve the Town Hall Union Contract dated December 31, 2016. Mr. Spaulding seconded. Motion carried.

- 10- **Adjourned:** 7:56pm

Respectfully Submitted,
Randi Derene, Administrative Assistant

Approved: February 2, 2017